



केन्द्रीय विद्यालय संगठन

KENDRIYA VIDYALAYA SANGATHAN

क्षेत्रीय कार्यालय - हैदराबाद / Regional Office - Hyderabad

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F.No.210350/IA/2018-KVS (HR)/

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Dt:01.10.2019

प्राचार्य

समस्त केन्द्रीय विद्यालय

हैदराबाद संभाग

विषय : Incentive Awards of KVS 2019 - Invitation of nominations - reg

संदर्भ : केवीएस मुख्यालय पत्र सं: 11-E-3060 (NIA)/1/2019-Estt.III दिनांक 27.09.2019

महोदय / महोदया,

With reference to the aforesaid subject, please find enclosed KVS Hqrs letter under reference for your information and necessary action.

You are requested to go through the contents carefully, give wide publicity among your staff members (teaching and non-teaching) and also upload in your KV website.

As per KVS Hqrs instructions, nominations are invited from all eligible teaching and non-teaching employees for Incentive Awards 2019. The following points may be noted for your information and necessary action:

- 1) Eligible teaching and non-teaching employees of KVS who are desirous to submit their nominations for KVS Incentive award 2019 are required to register themselves on the portal as per the user manual and submit their nominations ONLINE within the specified time schedule;
- 2) Common nominations are invited for KVS Incentive Awards (for both levels i.e., National and Regional level Incentive Awards). ONLY ONLINE nominations will be accepted.
- 3) Employee can access the Incentive award portal through KVS HQ website i.e., www.kvsangathan.nic.in under the head ANNOUNCEMENT for submission of ONLINE nomination.
- 4) Employees are suggested to go through the user manual before starting filing of online nomination application. This user manual is available on the award portal.
- 5) Employee can upload photograph and scanned copy of supporting documents along with the application at the specified place. For audio and videos, they can upload the same on You Tube and give the hyperlink for the same.

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- 6) Employee who has submitted his / her online nomination for KVS Incentive Award MUST prepare a POWER POINT PRESENTATION (PPT) of 7-10 minutes duration to be presented before the Independent Jury at Regional and National level. This Power Point Presentation must have all glimpses of achievements and contributions of the employee.

TIME SCHEDULE

| Activity | Time period | |
|----------|--|---------------------|
| | Submission of ONLINE nominations by the employee | 07.10.2019 (Monday) |

ELIGIBILITY

- 1) Employee must have put in 05 years of regular service in Kendriya Vidyalaya Sangathan out of which 03 years of service should be in the present post as on 31.03.2019 for all teaching and non-teaching employees;
- 2) There should not be any vigilance case pending against the employee and he /she should not be under the currency of any penalty;
- 3) The average of APARs grade points of the employee for last 05 years should not be less than 08 (outstanding). If average of 05 years APAR grade points is less than 08, then employee is not eligible for KVS Incentive award.
- 4) Incomplete ONLINE applications will be summarily REJECTED.
- 5) All relevant supporting documents / certificates to be uploaded without fail and will not be entertained at a later stage.

The time schedule given may be strictly followed. Applications received after LAST DATE through online will not be entertained under any circumstances.

भवदीय,

जॉरी A

(डॉ वी गौरी) 1.10.19

सहायक आयुक्त

संलग्न : यथोपरि